

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Marsh Junior High School, Multi-Purpose Room**

**November 16, 2016**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR BOARD MEETING – 6:00 P.M.**



### **Board Members**

**Eileen Robinson, President**

**Dr. Kathleen Kaiser, Vice President**

**Gary Loustale, Clerk**

**Elizabeth Griffin, Member**

**Linda Hovey, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 11/10/16

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

**INFORMATION, PROCEDURES AND CONDUCT  
OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

**CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

**STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

**PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

**PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

**WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

**COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

**AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chiocusd.org](http://www.chiocusd.org).



# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – November 16, 2016

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Marsh Junior High School, Multi-Purpose Room  
2253 Humboldt Road, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1. Public comment on closed session items

### **2. CLOSED SESSION**

2.1. **Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

2.2. **Conference with Legal Counsel –  
Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (two cases)

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

### **3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order  
3.2. Report Action Taken in Closed Session  
3.3. Flag Salute

### **4. STUDENT REPORTS**

### **5. SUPERINTENDENT'S REPORT AND RECOGNITION**

### **6. ANNOUNCEMENTS**

### **7. ITEMS FROM THE FLOOR**

### **8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

### **9. CONSENT CALENDAR**

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on October 19, 2016 and Special Meeting on November 2, 2016  
9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion of Students with the following IDs: 60759, 65675, 71665, 74842, 80554  
9.2.2. Consider Approval of Field Trip Requests (2) for Marigold and Sierra View 4<sup>th</sup> Graders to Attend Environmental Education in Monterey, CA from 05/16/17 to 05/19/17  
9.2.3. Consider Approval of Field Trip Request for 5<sup>th</sup> Grade Students from Rosedale Elementary to Attend Science Camp at Shady Creek Camp from 02/21/17 to 02/24/17  
9.2.4. Consider Approval of Field Trip Request for Student Exchange with Japan International Cooperation Center from 01/16/17 to 01/24/17  
9.2.5. Consider Approval of Career Technical Education Advisory Committee

- 9.3. BUSINESS SERVICES
  - 9.3.1. Consider Approval of Accounts Payable Warrants
  - 9.3.2. Consider Approval of the Independent Contractor Agreements
  - 9.3.3. Consider Approval of Contracts
  - 9.3.4. Consider Approval of Environmental Oversight Agreement, Department of Toxic Substance Control (CTSC), Shasta Elementary School Expansion at 193 Leora Court
  - 9.3.5. Consider Approval of Notice of Completion for Multiple Site Lighting Improvement Projects
- 9.4. HUMAN RESOURCES
  - 9.4.1. Consider Approval of Certificated Human Resources Actions
  - 9.4.2. Consider Approval of Classified Human Resources Actions
- 10. **DISCUSSION/ACTION CALENDAR**
  - 10.1. EDUCATIONAL SERVICES
    - 10.1.1. Information: Update from Attendees of the October 2016 California STEM Symposium (Michael Morris)
    - 10.1.2. Discussion/Action: CUSD and California Department of Education Preschool 2017-18 Continued Funding Application (Ted Sullivan)
    - 10.1.3. Information: College Readiness Block Grant Expenditure Plan (John Bohannon)
  - 10.2. BUSINESS SERVICES
    - 10.2.1. Discussion/Action: Preauthorization for Bid Approval DROPS Grant East and West Projects (Julie Kistle)
  - 10.3. HUMAN RESOURCES
    - 10.3.1. Discussion/Action: Approval of a Variable Term Waiver Request for an Early Childhood Special Education Credential for Gale Deome (Jim Hanlon)
  - 10.4. BOARD
    - 10.4.1. Discussion/Action: Setting Date of Annual Organizational Meeting of the Governing Board of the Chico Unified School District – Proposed Date: December 14, 2016
    - 10.4.2. Information: First Reading of Revised/Updated/New Board Policies (Administration)
      - 0520.2 Title I Program Improvement Schools
      - 0520.3 Title I Program Improvement Districts
      - 1230 School-Connected Organizations
      - 1312.3 Uniform Complaint Procedures
      - 2121 Superintendent's Contract
      - 3230 Federal Grant Funds
      - 3311 Bids
      - 3320 Claims and Actions Against the District
      - 3513.3 Tobacco-Free Schools
      - 3541.2 Transportation for Students with Disabilities
      - 3555 Nutrition Program Compliance
      - 3580 District Records
      - 4112.2 Certification
      - 4113 Assignment
      - 5116.1 Intradistrict Open Enrollment
      - 5131.62 Tobacco
      - 5145.3 Nondiscrimination/Harrassment
      - 5145.7 Sexual Harassment



- 6173 Education for Homeless Children
- 6179 Supplemental Instruction
- 7220 California Environmental Quality Act (CEQA)
- 9321 Closed Session Purposes and Agendas

**11. ITEMS FROM THE FLOOR**

**12. RECESS**

During the Recess, the Annual Meeting of the Board of Directors of the Chico Unified School Financing Corp. will be held in accordance with that Agenda (Kevin Bultema)

**13. RECONVENE TO REGULAR SESSION**

**14. ANNOUNCEMENTS**

**15. ADJOURNMENT**

Posted: 11/10/16

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MINUTES

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**1. CALL TO ORDER**

At 5:00 p.m. Board President Robinson called the meeting to order at Marsh Jr. High School in the Multi-Purpose Building at 2253 Humboldt Rd. and announced the Board was moving into Closed Session.

**Present:** Robinson, Kaiser, Loustale, Griffin, Hovey

**Absent:** None

**1.1. Public comment on closed session items**

There was no public comment

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**2.2. Conference with Legal Counsel –  
Anticipated Litigation**

Per Subdivision (b) of Government  
Code §54956.9 (two cases)

**2.3. Public Employee Performance Evaluation**

Per Government Code §54957  
Title: Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:06 p.m. Board President Robinson called the meeting to order.

**3.2. Report Action Taken in Closed Session**

Board President Robinson announced the Board had been in Closed Session and there was nothing to report.

**3.3. Flag Salute**

Board President Robinson led the salute to the flag.

At 6:08 p.m. Board President Robinson announced the following change in the agenda: Item 10.1.1., Student Recognition: Students Achieving Highest Possible Scale Score on State Tests would be celebrated next.

**10.1.1. Information: Student Recognition: Students Achieving Highest Possible Scale Score on State Tests**

At 6:13 p.m. Director Michael Morris announced 94 CUSD students are being recognized tonight for attaining the highest possible scale score on statewide tests in the areas of English Language Arts/Literacy, Mathematics, and Science. Students in grades 3-8 and 11 took the online Smarter Balanced tests in English Language Arts/Literacy and Mathematics and students in grades 5, 8, and 10 took the California Science Tests. Director Morris read the names of students and students who were in attendance were presented a certificate by Director Ted Sullivan and congratulated by Superintendent Staley and Board Members.

**4. STUDENT REPORTS**

At 6:30 p.m. Parkview Principal Holly McLaughlin brought three students from K, 1<sup>st</sup> and 5<sup>th</sup> grades, Riley Cain, Sophia Bussey, and Cameron Bussey who presented information on STEM projects they were working on.



**MINUTES****5. SUPERINTENDENT'S REPORT AND RECOGNITION**

At 6:38 p.m. Director Julie Kistle and NMR Architects presented PVHS Principal John Shepherd with a beautiful CHPS verified plaque that represents leadership and good stewardship of our planet. The plaque will be hung in the new Yale building at Pleasant Valley High School. At 6:42 p.m. CHS Principal Mark Beebe and Assistant Principal Brian Boyer presented the Certificated Superintendent's Award to Assistant Principal Reg Govan. Chapman Principal Mike Allen presented the Classified Superintendent's Award to Office Manager Kathy Hill.

**6. ANNOUNCEMENTS**

At 6:54 p.m. Assistant Superintendent Kevin Bultema provided information about a meeting held with the Mansion Park neighbors regarding the removal of the trees near the CHS athletic fields. Most of the neighbors, as well as the arborist, recommended removing the trees. Other issues discussed at the meeting included traffic and parking. CUSD will continue open communications with the neighbors and community as we move forward with improved athletic facilities at CHS. Board Vice President Kaiser congratulated PVHS Principal John Shepherd on the recent article that recognized PVHS's graduation rate moving up to 96.1%, which is 14% higher than the national average. Superintendent Staley encouraged everyone to attend the Chico Parade of Lights occurring this weekend.

**7. ITEMS FROM THE FLOOR**

At 6:58 p.m. There were no items from the floor.

**8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:59 p.m. Assistant Superintendent Jim Hanlon noted meetings with CUTA and CSEA are continuing and progressing positively.

**9. CONSENT CALENDAR**

At 7:00 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. Board Member Hovey pulled Item 9.3.2. Board Member Griffin moved to approve the remaining Consent Items; seconded by Board Vice President Kaiser.

**9.1. GENERAL**

9.1.1. The Board approved the Minutes of Regular Session on September 21, 2016 and Special Meeting on October 5, 2016

9.1.2. The Board approved the Items Donated to the Chico Unified School District

**9.2. EDUCATIONAL SERVICES**

9.2.1. The Board approved the Expulsion of Students with the following IDs: 71900, 76948

9.2.2. The Board approved the Expulsion Clearance of Student with the following ID: 62856

9.2.3. The Board approved the Field Trip Request for 5<sup>th</sup> Grade Students from Parkview, Neal Dow and Chapman to Attend Environmental Camp at Shady Creek Camp from 01/10/17 to 01/13/17

9.2.4. The Board approved the Field Trip Request for 5<sup>th</sup> Grade Students from Marigold and Shasta to Attend Environmental Camp at Shady Creek Camp from 01/24/17 to 01/27/17

9.2.5. The Board approved the Field Trip Request for 5<sup>th</sup> Grade Students from John McManus to Attend Environmental Camp at Shady Creek Camp from 01/17/17 to 01/20/17

9.2.6. The Board approved the Field Trip Request for PVHS Bard's Club to Attend the Shakespeare Festival in Ashland, OR from 04/07/17 to 04/08/17

9.2.7. The Board approved the (5) Field Trip Requests for PVHS Girls Basketball Teams to Attend Athletic Overnight Tournaments on Various Dates in December

## MINUTES

**9.3. BUSINESS SERVICES**

- 9.3.1. The Board approved the Accounts Payable Warrants
- 9.3.2. This item was pulled for further discussion.
- 9.3.3. The Board approved the Agreement - FCMAT Associated Student Body Workshop
- 9.3.4. The Board approved the Notice of Completion for Proposition 39 Chiller Replacement at Little Chico Creek Elementary School
- 9.3.5. The Board approved the Notice of Completion for Proposition 39 Rooftop HVAC Unit Replacements at Bidwell Jr., Chico Jr. and Citrus Elementary Schools
- 9.3.6. The Board approved the Environmental Consultant Services – Request for Qualifications

**9.4. HUMAN RESOURCES****9.4.1. Consider Approval of Certificated Human Resources Actions****Probationary/Permanent Appointments – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Rodriguez, Jessica	Special Education	10/10/16	1.0 FTE Probationary 1

**Leave Requests – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Coons, Emily	Special Education	10/1/16	Rescinding .1 FTE of Personal Leave

**9.4.2. Consider Approval of Classified Human Resources Actions**

<b>ACTION NAME</b>	<b>CLASS/LOCATION/ASSIGNED HOURS</b>	<b>EFFECTIVE</b>	<b>COMMENTS</b>
<b>APPOINTMENT</b>			
Alchin, Jessica	IPS-Healthcare/LCC/6.0	9/12/2016	Vacated Position
Barr, Frances	IA-Special Education/Forest Ranch/5.5	9/19/2016	Vacated Position
Bean, Emily	Parent Classroom Aide-Restr/Hooker Oak/3.0	9/13/2016	Existing Position
Bowen, Cara	IPS-Classroom/Loma Vista/6.0	9/19/2016	Vacated Position
Cheney, Karen	LT Cafeteria Assistant/Nutrition Services/5.0	10/24/2016-11/18/2016	New LT Position
Cowan, Rebecca	IPS-Classroom/PVHS/6.0	9/19/2016	Vacated Position
Cross, Sarah	Instructional Assistant/Emma Wilson/3.5	9/26/2016	Vacated Position
Dominguez-Calkins, Debra	Elementary Guidance Specialist/McManus/2.5	9/19/2016	Vacated Position
Douglass, Elizabeth	Parent Classroom Aide-Restr/Marigold/2.0	9/6/2016	Vacated Position
Gonsalves, Maria	IA-Special Education/Neal Dow/5.0	10/10/2016	Vacated Position
Goodwin, Rebecca	Cafeteria Assistant/BJHS/2.0	9/14/2016	Vacated Position
Henderson, Zachary	IPS-Classroom/Loma Vista/6.0	9/19/2016	Vacated Position
Horton, Samara	IA-Special Education/CHS/5.0	9/22/2016	Vacated Position
Imhoff, Lori	IPS-Healthcare/Shasta/3.5	10/3/2016	Vacated Position
Kirk, Sarena	LT IPS-Healthcare/LCC/6.0	10/3/2016-2/17/2017	During Absence of Incumbent



## MINUTES

Medrano-Santos, Jose	LT Campus Supervisor/BJHS/1.5	10/4/2016- 12/23/2016	During Absence of Incumbent
Myers, James	IPS-Classroom/McManus/6.0	10/10/2016	Vacated Position
Portlock, Samantha	IPS-Classroom/LCC/3.0	9/19/2016	Vacated Position
Reise, Marcy	Campus Supervisor/CJHS/2.0	9/7/2016	Vacated Position
Robins, Micah	Custodian/BJHS/8.0	9/23/2016	Vacated Position
Scholar, Michele	IA-Special Education/PVHS/6.5	9/29/2016	Vacated Position
Sealey, Angie	Instructional Assistant/Sierra View/2.0	9/20/2016	Vacated Position
Smithson, Birgitta	IA-Special Education/Wildflower/6.0	10/20/2016	Vacated Position
Starnes, Sandra	Sr Office Assistant/Ed Services/8.0	9/26/2016	Vacated Position
Strand, Lucas	LT IPS-Healthcare/MJHS/3.0 & 4.0	10/10/2016- 2/19/2017	During Absence of Incumbent
Wellert, Tamra	Parent Classroom Aide-Restr/Marigold/1.0	8/29/2016	Vacated Position

## PROMOTION

Campbell, Kimberly	Health Assistant/Chapman/4.0	9/27/2016	Vacated Position
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## REINSTATEMENT

Smith, Alice	IPS-Classroom/Emma Wilson/5.0	9/19/2016	Vacated Position
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## LEAVE OF ABSENCE

Alaniz, Maria	Targeted Case Mgr-Bil/Rosedale/1.2	9/1/2016-1/8/2017	Part-time per CBA 5.12
Googins, Oresta	IPS-Healthcare/Loma Vista/6.0	6/3/2016- 10/7/2016	Per CBA 5.1
Rouse, DeAnne	IPS-Classroom/Loma Vista/3.5 & 3.0	11/2/2016- 1/2/2017	Per CBA 5.3.3
Slapar, Milena	IPS-Healthcare/MJHS/6.0	9/11/2016- 9/30/2016	Per CBA 5.1
Slapar, Milena	IPS-Healthcare/MJHS/6.0	9/11/2016- 9/30/2016	Per CBA 5.1

## VOLUNTARY REDUCTION IN HOURS

Medrano, Kindra	Parent Classroom Aide-Restr/Shasta/4.0	9/1/2016	Existing Position
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## RESIGNATION/TERMINATION

Bower, Timothy	IA-Special Education/Marigold/6.0	6/2/2016	Voluntary Resignation
Boyd, Jennifer	Office Assistant Elementary Attendance/LCC/5.5	9/28/2016	Voluntary Resignation
Click, Christopher	SMW-HVAC/M & O/8.0	10/14/2016	Voluntary Resignation
Gagnon, Rhonda	Sr Library Media Assistant/CJHS/5.0	9/30/2016	Voluntary Resignation
Hays, Jessica	Campus Supervisor/FVHS/1.3 & 1.0	8/31/2016	Voluntary Resignation
MacMillan, Michael	Stock Clerk/Warehouse/8.0	10/31/2016	PERS Retirement
Ostrowski, Tammy	Health Assistant/McManus/5.0	9/16/2016	Voluntary Resignation
Scowsmith, Kate	IPS-Classroom/Loma Vista/6.0	6/2/2016	Voluntary Resignation
Sly, Paul	SMW-HVAC/M & O/8.0	10/28/2016	PERS Retirement
Vestnys, Stephanie	IPS-Classroom/Chapman/6.0	9/30/2016	Voluntary Resignation

## MINUTES

Vilcone, Effie	IPS-Healthcare/Parkview/6.0	10/7/2016	Voluntary Resignation
RESIGNED ONLY POSITION LISTED			
Alchin, Jessica	IPS-Healthcare/Loma Vista/4.0	9/11/2016	Increase in Hours
Barr, Frances	IPS-Healthcare/Sierra View/6.0	9/18/2016	Voluntary Transfer w/Reduction in Hours
Bowen, Cara	IPS-Classroom/CJHS/4.0	9/18/2016	Increase in Hours
Campbell, Kimberly	Campus Supervisor/BJHS/2.0 & 1.0	9/26/2016	Promotion
Cowan, Rebecca	IPS-Classroom/Emma Wilson/5.5	9/18/2016	Increase in Hours
Cross, Sarah	Parent Classroom Aide-Restr/Emma Wilson/5.5	9/25/2016	Voluntary Resignation
Gonsalves, Maria	Instructional Assistant/Neal Dow/3.0	10/9/2016	Transfer w/Increase in Hours
Henderson, Zachary	IPS-Classroom/Emma Wilson/4.0	9/18/2016	Increase in Hours
Imhoff, Lori	IPS-Healthcare/Loma Vista/6.0	10/2/2016	Voluntary Reduction in Hours
Jessee, Kathryn	Campus Supervisor/BJHS/1.0	9/30/2016	Voluntary Resignation
Jessee, Kathryn	Campus Supervisor/FVHS/1.0	8/16/2016	Voluntary Resignation
Myers, James	IPS-Healthcare/CHS/6.0	10/9/2016	Voluntary Transfer
Reise, Marcy	Campus Supervisor/CJHS/1.0	9/6/2016	Increase in Hours
Scholar, Michele	IA-Special Education/CHS/6.0	9/28/2016	Increase in Hours
Smithson, Birgitta	IA-Special Education/Citrus/5.0	10/19/2016	Increase in Hours
Starnes, Sandra	Sr Office Assistant/CHS/8.0	9/25/2016	Increase in Work Year

**(Consent Vote)****AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey**NOES:** None**ABSENT:** None**10. DISCUSSION/ACTION CALENDAR****9.3.2. Consider Approval of the Independent Contractor Agreements**

Board Member Hovey questioned the location for one of the ICAs. The question was addressed by Director Julie Kistle. Board Member Hovey moved to approve the ICAs; seconded by Board Member Griffin.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey**NOES:** None**ABSENT:** None**10.1. EDUCATIONAL SERVICES****10.1.2. Discussion/Action: Resolution 1357-16, Adverse Childhood Experiences Awareness**

At 7:02 p.m. DeAnne Blankenship, part of the Butte county collaborative presented an overview and a short video clip regarding Adverse Childhood Experiences. The entire film will be presented to the public on November 13 at CHS, Williams Theatre. Board Vice President Kaiser suggested changing the wording in the Resolution. Board Member Griffin moved to approve the Resolution with a change in wording to the second paragraph to read: "The Adverse Childhood Experiences Study found that Butte County has a high number of total ACES"; seconded by Board Clerk Loustale.



**MINUTES**

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.2. BUSINESS SERVICES****10.2.1. Discussion/Action: Conceptual Design Review for Phase III Facilities Master Plan Projects at Marigold, Loma Vista, Neal Dow and Shasta**

At 7:15 p.m. Director Julie Kistle and Managers Maria Campos and Lalanya Rothenberger presented information on Phase III Facilities Master Plan Projects at Marigold, Loma Vista, Neal Dow and Shasta along with representatives from the Architectural firms Rainforth Grau Architects, Lionakis Architects, and DLR Group. Board Vice President Kaiser moved to approve the programming and design documents presented (with necessary adjustments, upon review) by the architects and preauthorized staff to enter into contractual agreements with each Architect to produce design documents for submittal to the Division of the State Architect, develop budgets and provide construction administration services, if Measure K passes on November 8, 2016; seconded by Board Member Griffin.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.2.2. Discussion/Action: 2015-16 Unaudited Actual Financial Statements**

At 8:12 p.m. Directors Jaclyn Kruger and Marie Hartman presented information and PowerPoints regarding the 2015-16 Unaudited Actual Financial Statements. Board Vice President Kaiser moved to approve the 2015-16 Unaudited Actual Financial Statements; seconded by Board Member Loustale.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.2.3. Discussion/Action: GANN Appropriations Limit Calculation and Resolution 1356-16**

At 8:33 p.m. Director Jaclyn Kruger presented information on the calculation and Resolution 1356-16. Board Member Hovey moved to approve the calculations and Resolution 1356-16; seconded by Board Vice President Kaiser.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**10.3 HUMAN RESOURCES****10.3.1. Discussion/Action: Resolution 1355-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year**

At 8:34 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1355-16. Board Vice President Kaiser moved to approve Resolution 1355-16; seconded by Board Member Griffin.

**AYES:** Robinson, Kaiser, Loustale, Griffin, Hovey

**NOES:** None

**ABSENT:** None

**11. ITEMS FROM THE FLOOR**

At 8:35 p.m. There were no items from the floor.

**12. ANNOUNCEMENTS**

At 8:36 p.m. Board Members thanked Enterprise-Record Reporter Dani Anguiano for her many in-depth and informative articles regarding Chico Unified School District.

MINUTES

13. ADJOURNMENT

At 8:37 p.m. Board President Robinson adjourned the meeting.

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APPROVED:

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Board of Education

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Administration



**MINUTES**

Used recording A.

**1. CALL TO ORDER****1.1. Call to Order**

At 5:02 p.m. Board President Robinson called the meeting to order.

Board Member Kaiser provided brief announcement to thank the Rotary for the success of Treat Street as well as Kevin Moretti helping with the evening. Also noted, she recently became an election official, thus she cannot provide input, yet wished for the public to be aware there are forty different types of ballots and to review voter information early.

**Present:** Robinson, Kaiser, Loustale, Griffin, Hovey

**Absent:** None

**2. CONSENT CALENDAR**

At 5:04 p.m. Board President Robinson asked if anyone would like to pull a Consent item for further discussion. Item 2.2.4. was pulled by Board Member Loustale. Board Member Griffin moved to approve the remaining Consent items; seconded by Board Member Hovey.

Board Member Loustale recused himself and advised a conflict of interest associated to item 2.2.4. that holds interest to the ROP program, shown as AOT within the contract. Board Member Kaiser discussed recent issues with a similar internship program and voiced her concerns with the proposed contract. She noted the similar internship program had inadequately compensated their interns who were under the impression a full-time position would become available. When the internship ended, without a position, a lawsuit was initiated. Board Member Griffin moved to approve item 2.2.4.; seconded by Board Member Hovey. Item 2.2.4. passed with (3) Ayes, (1) No, and (1) Recuse.

**2.1. EDUCATIONAL SERVICES**

2.1.1 Consider Expulsion of Students with the following IDs: 63082, 63156, 63767, 64547, 72228, 84026

2.1.2. Consider Approval of Security Assessment by Dynamic Technology Solutions

**2.2. BUSINESS SERVICES**

2.2.1. Consider Approval of Independent Contractor Agreements

2.2.2. Consider Approval of Notice of Completion for Window Coverings at Chico Junior High School

2.2.3. Consider Approval of Notice of Completion for Window Coverings at Pleasant Valley High School

2.2.4. Consider Approval of Contracts

AYES: Griffin, Hovey, Robinson

NOES: Kaiser (Item 2.2.4. only)

ABSTAIN: Loustale (Recused; Item 2.2.4. only)

**3.1 DISCUSSION/ACTION CALENDAR****3.1. BUSINESS SERVICES****3.1.1. Information:** (Kevin Bultema) Update on Cash Projections

At 5:10 p.m. Assistant Superintendent Kevin Bultema, advised that CUSD anticipates the need to borrow funds from the Capital Facilities Fund (Fund 25) encompassing Developer Fees to the General Fund (Fund 01). Projections indicate this would occur at the end of November with repayment, including interest, at the beginning of December.

**3.1.2. Discussion/Action:** (Julie Kistle) Construction Project Delivery Methods and Options Discussion

At 5:15 p.m. Director Julie Kistle presented three facilities videos highlighting the newly completed Chico Junior Science Building along with both Marsh Junior

**MINUTES**

Science and Multipurpose Buildings. Board President Robinson noted the buildings were well designed which has aided to both functionality and appearance along with student satisfaction.

Julie then welcomed Tom Foor of Clark Sullivan and Phil Henderson of Orbach Huff Suarez & Henderson to the meeting who presented on construction delivery methods. The presentation discussed team structure and differentiation of Construction Managers, General Contractors, CM/Multiple Prime, and Subcontractors as well as project options such as Design-Build and Lease-Leaseback. There was discussion of pre-qualification, interviewing, change orders, claims, and fees.

It was noted there will be state mandated changes to the percentage of "skilled journeypersons" assigned to a project. Julie prefers Lease-Leaseback as it provides the most control for the District. Does not wish to have a delivery method where any contractors would be excluded, however also expects contractors to revise their standards to meet the new state needs. Thus far, a favorable response from contractors indicating they will make it work to meet the state requirements. Superintendent Kelly added that Chico is a unique area and at all possibility is try to keep work local to help our community and keep funds within the community to help contribute to the area. Board Member Griffin noted this could be a benefit to encourage unions to bring apprenticeship programs to the area to help create more skilled workers.

Director Kistle recommended Board approve Lease-Leaseback method for the projected Phase 3 projects. Board Member Kaiser moved to allow all four options be available to the Facilities team and as projects come to fruition a determination will be made on the construction delivery method with Phase 3 Facilities Master Plan projects approved for Lease-Leaseback. Board Member Loustale seconded the motion. Board President Robinson confirmed the motion. Board Members all approved.

AYES: Griffin, Hovey, Kaiser, Loustale, Robinson

NOES: None

ABSENT: None

At 6:25 p.m. the Board went into Closed Session.

#### **4. CLOSED SESSION**

##### **4.1. Public comment on closed session items**

##### **4.2. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

##### **4.3. Conference with Legal Counsel – Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (one case)

##### **4.4. Public Employee Discipline/ Dismissal/Release**

Per Government Code §54957

##### **4.5. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent



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MINUTES**5. RECONVENE TO REGULAR SESSION****5.1. Call to Order**

At 8:10 p.m. Board President Robinson called the meeting to order and there was nothing to report, nor any public comments.

**6. ADJOURNMENT**

At 8:10 p.m. Board President Robinson adjourned the meeting.

:KA

APPROVED:

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Board of Education

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Administration

## DONATIONS/GIFTS

Donor	Item	Recipient
The Benevity Community Impact Fund	\$300.00	Loma Vista
Candace Collins	\$100.00	Hooker Oak
Kristen Gerry	\$100.00	Hooker Oak
B. Scott Hood, DDS	Supplies and Cash @ \$280.00	Marigold Elementary
Donovan Odle	\$360.00	Marigold Elementary
Kathleen Stapp	\$1,000.00	Marigold Elementary
Maja Meza	\$60.00	McManus Elementary
Andy Canales	\$26.07	McManus Elementary
Slater & Son	\$500.00	Chico Jr. High
Chico Rotary Club Foundation	\$690.00	Chico Jr. High
Alan Wilhelm	\$500.00	Chico Jr. High
Bruce Dillman	Photos and Paint @ \$223.93	Chico High
Bernard Vigallon	Video Equipment @ \$675.00	Fair View High
Anonymous	6 15' benches @ \$5,400.00	Pleasant Valley High
Dan Holmes	30 Books @ \$448.50	Pleasant Valley High



**AGENDA ITEM:** Field Trip Requests (2) for Marigold and Sierra View 4<sup>th</sup> Graders to Attend Environmental Education in Monterey, CA from 05/16/17 to 05/19/17

---

**Prepared by:** 4<sup>th</sup> Grade Teachers Mr. Carlisle from Marigold and Mrs. Carlisle from Sierra View and Marigold Principal Shawneese Heath

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☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

### **Background Information**

I have organized this trip for 16 years at Jay Partridge, McManus and Marigold. This will be my seventh year to take my class from Marigold. Every year the students learn so much from the Monterey area. We learn about each place we visit, and how it connects with our science curriculum. It is once in a lifetime experience that students never forget.

### **Educational Implications**

The field trip to Monterey is consistent with our educational goals and provides a unique hands-on experience for the curriculum taught in our classrooms. This is a culminating activity of our life science, physical and earth science units as specified by the Chico Unified School District's science curriculum for the fourth grade. Some examples of the state standards that we will be covering are the following:

#### **LIFE SCIENCE**

4 LS 3.a - Students know ecosystems can be characterized by their living and non-living components. (Point Lobos, Tide Pools, and Aquarium)

4 LS 3.c - Students know plants depend on animals for pollination and seed dispersal, and animals depend on plants for food and shelter. (Point Lobos, Tide Pools, Aquarium, Discovery Kingdom)

4 LS 3.b - Students know that any particular environment, some kinds of plants and animals survive well, some survive less well, and some cannot survive at all. (Point Lobos, Tide Pools, Aquarium, Discovery Kingdom)

#### **EARTH SCIENCE**

4 ES 5. b - Students know natural processes, including freezing and thawing and the growth of roots, caused rocks to break down into smaller pieces. (Point Lobos, Carmel River Beach)

4 ES 5.a - Students know to some changes on earth are due to slow processes, such as erosion, and some changes do to rapid processes, such as landslides, volcanic eruptions, and earthquakes. (Point Lobos, Tech Museum)

4 ES 5.c - Students know moving water erodes landforms, reshaping the land by taking it away from some places and depositing it as pebbles, sand, silt, and mud in other places. (Point Lobos, Tech Museum, Tide Pools)

## **PHYSICAL SCIENCE**

4 PS 1.e - Students know electrically particles attract or repel each other. (Tech Museum)

4 PS 1. A - Students know how to design simple series parallel circuits by using components such as wires, batteries, and bulbs. (Tech Museum)

4PS 1.g - Students know electrical energy can be converted into heat, light and motion. (Tech Museum)

## **Fiscal Implications**

Parents and students will fund the trip. The reasonable amount of \$120.00 for the four-day trip will also cover anticipated scholarships for students who cannot afford this amount. Through our fundraising, and donations the entire cost of the trip will be met for every student going on the trip by May 1<sup>st</sup>.

## **Additional Information**

The dates of the trip will be Tuesday, May 16, 2017 to Friday May 19, 2017.

Parents and the teachers will provide the transportation. All drivers will have proper district paperwork on file. I anticipate 30-35 parents to attend the trip. This will be a ratio of less than 1.5 to 1 for every adult to child. There will be approx. 55 students going on the trip. We will be visiting Monterey Bay Aquarium, Pt. Lobos Marine Preserve, Asilomar State Beach (tide pooling), Carmel Mission, The Tech Museum in San Jose and Discovery Kingdom (Math and Science Days).



**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

9.2.2.

Page 3 of 4

**FIELD TRIP REQUEST****TO: CUSD Board of Education****Date:** 9-22-2016**FROM:** Tony Carlisle**School/Dept.:** Marigold Elem.**SUBJECT:** Field Trip RequestRequest is for : 4<sup>th</sup> Grade Class

(grade/class/group)

Destination: Monterey Ca Activity: Environmental Education

from 5-16-17 / 6:30am @Marigold to 5-19-17 / approx. 9:00pm @Marigold  
(dates) / (times) (dates) / (times)

Rationale for Trip: The field trip to Monterey is consistent with our educational goals and provides a unique hands-on experience for the curriculum taught in our classroom. This is a culminating activity of our life science, physical and earth science units as specified by the Chico Unified School District's science curriculum for the fourth grade.

Number of Students Attending: 25 Teachers Attending: 1 Parents Attending: 15-25

Student/Adult Ratio: 1.5 to 1

Transportation: Private Cars X CUSD Bus Charter Bus Name

Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

**ESTIMATED EXPENSES:**

Fees \$

Substitute Costs \$

Meals \$ approx. 500.00

Lodging \$ 120.00

Transportation \$

Other Costs \$ approx. 1600.00 Tech Museum,  
Discovery Kingdom, Monterey Bay Aquarium,  
Carmel Mission**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Tony Carlisle Acct. #: 01-9024-0-1110-1000-5800-200-1200 \$ parent donations

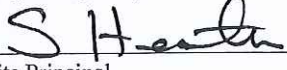
Name

Tony Carlisle

9-22-16

Requesting Party

Date

  
Site Principal

11-3-16

Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

  
Director of Transportation

Date

(If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**  
Director of Educational Services

11/8/16

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 9-22-2017

FROM: Kate Carlisle

School/Dept.: Sierra View

SUBJECT: Field Trip Request

Request is for: 4<sup>th</sup> Grade Class  
(grade/class/group)

Destination: Monterey Ca Activity: Environmental Education

from 5-16-17 / 6:30am @Marigold to 5-19-17 / approx. 9:00pm @Marigold  
(dates) / (times) (dates) / (times)

Rationale for Trip: The field trip to Monterey is consistent with our educational goals and provides a unique hands-on experience for the curriculum taught in our classroom. This is a culminating activity of our life science, physical and earth science units as specified by the Chico Unified School District's science curriculum for the fourth grade.

Number of Students Attending: 25 Teachers Attending: 1 Parents Attending: 15-25

Student/Adult Ratio: 1.5 to 1

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ _____	Substitute Costs \$ _____	Meals \$ <u>approx. 500.00</u>
Lodging \$ <u>120.00</u>	Transportation \$ _____	Other Costs \$ <u>approx. 1600.00 Tech Museum, Discovery Kingdom, Monterey Bay Aquarium, Carmel Mission</u>

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Kate Carlisle Acct. #: 01-9024-0-1110-1000-5800-280-1280 \$ parent donations

Name \_\_\_\_\_

Kate Carlisle	<u>9-22-16</u>	
Requesting Party	Date	
<u>[Signature]</u>	<u>9/28/16</u>	<input checked="" type="checkbox"/> Approve/Minor
Site Principal	Date	<input type="checkbox"/> Do not Approve/Minor
		or
		Recommend/Major
		Not Recommended/Major
<u>n/a</u>		
Director of Transportation	Date	(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

<u>[Signature]</u>	<u>11/7/16</u>	<input checked="" type="checkbox"/> Recommend
Director of Educational Services	Date	<input type="checkbox"/> Not Recommended
		<input type="checkbox"/> Approved
		<input type="checkbox"/> Not Approved
Board Action	Date	



**AGENDA ITEM:** Shady Creek Environment Camp – 5<sup>th</sup> Grade Env. Camp

**Prepared by:** Jo Ann Bettencourt, Principal,  
Donald Kinslow, Isabel Hernandez & Lucia Hernandez-Leon

☒ Consent

Board Date October 19, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

The Fifth Grade students from Rosedale Elementary School will be attending Science Camp at Shady Creek Camp, California for four days and three nights. The dates are February 21-24, 2017.

**Educational Implications**

Shady Creek Environmental Camp meets many of the standards in Science Education. Classes include Forest and Stream Ecology, Survival skills, Wildlife study and Environmental Science.

**Fiscal Implications**

Funds for the camp do not impact the general Funds. We are asking for volunteer drivers, cabin counselors and donations for food costs.

## CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

9.2.3.

Page 2 of 2

## FIELD TRIP REQUEST

**TO: CUSD Board of Education****Date:** October 11, 2016**FROM:** Rosedale Elementary School 5<sup>th</sup> Grade**School/Dept.:** Rosedale Elementary School**SUBJECT:** Field Trip RequestRequest is for Donald Kinslow, Isabel Hernandez, Lucia Hernandez-Leon; 5<sup>th</sup> Grade Classes  
(grade/class/group)

Destination: Shady Creek Camp, Nevada City, CA Activity: Environmental Camp

From: February 21, 2017 / 8:00 am  
(dates) / (times)to February 24, 2017 2:00 pm  
(dates) / (times)

Rationale for Trip: Science/environmental Education

Number of Students Attending: 78 Teachers Attending: 3 Parents Attending: \_\_\_\_\_

Student/Adult Ratio: 7:1 (Counselors and Naturalists will be there as well)

Transportation: Private Cars \_\_\_\_ CUSD Bus **YES** Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

## ESTIMATED EXPENSES:

Fees \$17,120.00

Substitute Costs \$ \_\_\_\_\_

Meals \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_

Transportation \$800.00

Other Costs \$2028 Stipends

## ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name: Donations Acct. #: 01-9024-0-1110-1000-5800-260-1260

\$11,388.00

Name: District Acct. #: 01-0800-0-1110-1000-570-6400

\$8560.00

Isabel Hernandez

Requesting Party

10/11/16

Date

Jo Ann Bettencourt

Site Principal

10-11-16

Date



Approve/Minor



Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

[Signature]

Director of Transportation

10/18/16

Date

## IF MAJOR FIELD TRIP

Joe A.

Director of Educational Services

10/12/16

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date

ES-7

Revised 8/04



**AGENDA ITEM:** Field Trip Request for Student Exchange with Japan International Cooperation Center from 01/16/17 to 01/24/17

**Prepared by:** John Shepherd, Principal and Michelle Martin

☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

The Kakehashi project was started last year by JICE (Japan International Cooperation Center) as a "bridges of friendship" program. It is funded by MoFA (Ministry of Foreign Affairs, Japan) and is part of Japan's diplomacy effort, trying to keep Japan in the front and center of people's friendly attention. The two ultimate goals of the project are to develop Japanese youth to disseminate positive information about Japan and to cultivate overseas groups of people who are friendly toward Japan. This is done both by sending delegations of Japanese youth to the U.S. and welcoming groups of U.S. students to Japan. JICE also conducts similar programs all over the world.

The CUSD students visit to Okinawa will include a two-night homestay with families of Japanese students

**Education Implications**

CUSD students will be exposed to various elements of Japanese culture, further reinforcing their Japanese language acquisition.

**Fiscal Implications**

None. All direct expenses for every CUSD participant will be funded by the Japan International Cooperation Center.

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 10-19-16

FROM: J. Shepherd

School/Dept.: PVHS

SUBJECT: Field Trip Request

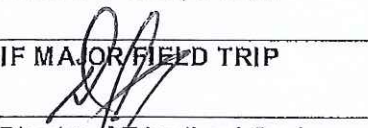
Request is for Japanese Class  
(grade/class/group)  
Destination: Okinawa, Japan Activity: Student Exchange  
from 1/16/2017 / All day to 1/24/2017 / All day  
(dates) / (times) (dates) / (times)  
Rationale for Trip: PVHS will be hosting 20 Japanese students and 2 advisors in November. This is the reciprocal trip. PVHS students will be visiting culturally-relevant areas in Okinawa and staying with Japanese host families,  
Number of Students Attending: 22 Teachers Attending: 3 Parents Attending: 0  
Student/Adult Ratio: 7:1  
Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: Plane-All costs are funded by the Japan International Cooperation Center (JICE)  
**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

ESTIMATED EXPENSES:

Fees \$ N/A Substitute Costs \$ N/A Meals \$ N/A  
Lodging \$ N/A Transportation \$ N/A Other Costs \$ N/A

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name All costs paid by JICE Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_  
Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

  
Requesting Party \_\_\_\_\_ Date 10-19-16  
  
Site Principal \_\_\_\_\_ Date 10-19-16 ☒ Approve/Minor ☐ Do not Approve/Minor  
or ☐ Recommend/Major ☐ Not Recommended/Major  
(If transporting by bus or Charter)  
Director of Transportation \_\_\_\_\_ Date \_\_\_\_\_  
**IF MAJOR FIELD TRIP**  
  
Director of Educational Services \_\_\_\_\_ Date 10/24/16 ☒ Recommend ☐ Not Recommended  
☐ Approved ☐ Not Approved  
Board Action \_\_\_\_\_ Date \_\_\_\_\_



**AGENDA ITEM:** Career Technical Education Advisory Committee

**Prepared by:** John Bohannon, Director

☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

### **Background Information**

Education Code 8070 mandates that the Governing Board of each school district appoint a Career Technical Education Advisory Committee to develop recommendations for the program and to provide liaison between the district and potential employers. Per Ed Code, the committee "shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration and the field office of the Employment Development Department (EDD)."

In coordination with Career Technical Education (CTE) leads, a meeting was held on November 9, 2016, to create an updated CUSD CTE Advisory Committee to support all of the pathways in CUSD.

We are presenting a list of individuals, representing the broad spectrum of backgrounds outlined in State Educational Code, who have indicated their willingness to be considered as appointees to the district CTE Advisory Committee.

### **Educational Implications**

CTE programs offer a sequence of courses directly related to preparing students for employment in current or emerging occupations as well as continued postsecondary education. Programs include competency-based learning, applied learning which contributes to an individual's academic knowledge, higher-order reasoning, problem-solving skills, work attitudes, general employability skills, technical skills, and the occupational-specific skills necessary for economic independence as a productive and contributing member of society.

### **Fiscal Implications**

This committee is required as a component of a high-quality CTE program. Several grants, such as Perkins and the CTE Incentive Grant, require approval from a district-level CTE Advisory Committee.

**Proposed Chico Unified School District  
Career and Technical Education (CTE) Advisory Board  
November 9, 2016**

<b>Name</b>	<b>Business Title</b>
1. Kelsey Torres	Associate Vice President of Chico Chamber
2. Ann Nelson	Administrator at Smart Start Preschool
3. Mike Weldhelm	Editor in Charge of Videomaker
4. Bill Gaines	Senior Engineer with Transfer Flow
5. Chris Monlux	Multimedia Editor
6. John Messina	Battalion Chief Cal-Fire
7. Jen Macarthy	Director of Butte Glenn Work-Based Learning
8. Sophie Knouwa	Butte College Small Business Development Center
9. Amber Keinig	Elyse (Small Business)
10. Josh Funk	Filmmaker/Illustrator
11. Gabby Homesley	Insurance Agent
12. Brent Holland	Video Producer
13. Shawneese Heath	Marigold Principal for (Education and Human Services)
14. Mary Latimer	Enloe Medical Center
15. Laura Thompson	Enloe
16. Frank Kenneman	Restaurant Owner
17. Anne Leon	Business Owner
18. Joe Hubbard	MJB Welding
19. Anita Homesley	Parent Representative
20. Briana Romero	Student Representative for CTSO and Pathway
<b>CUSD STAFF</b>	<b>Position</b>
21. John Bohannon	CUSD CTE Director
22. David McKay	CUSD Secondary Administrator
23. John Shepherd	PVHS Principal
24. Mark Beebe	CHS Principal
25. Priscilla Burns	CTE TOSA Coordinator and CTE Teacher
26. Stephanie Welton	English Instructor/TOSA
27. Ronnie Cockrell	CTE Teacher
28. Gary Loustale	CTE Teacher
29. Susan Stewart	BCOE
30. Mike Bruggeman	CTE Teachers
31. Matt Joiner	CTE Teachers
32. Laura Dietle	CTE Teachers
33. Melanie Castillo	CTE Teachers
34. Sam Castillo	CTE Teachers
35. Pennie Baxter	CTE Teachers
36. Michael Peck	CTE Teachers

**56% of this advisory board is business and industry representatives which meets the compliance standards for Perkins and CTEIG Advisory Boards. Submitted by Priscilla Burns 11-09-2016**



**AGENDA ITEM:** Warrant Authorization

**Prepared by:** Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Warrants in the amount of \$3,223,976.11 for the period October 12, 2016 through November 8, 2016, have been reviewed and are ready for Board approval.

**Educational Implications**

Services and supplies are acquired by the District in support of the District's goals.

**Fiscal Implications**

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

**Fund Recap**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
09	Charter Sch Spec Rev 3412	22	7,569.63
12	Child Development (3407)	4	10,714.35
13	Cafeteria (3401)	57	167,380.66
22	Measure E (3429) 21 Cap Proj	8	70,096.43
25	Cap Fac State Cap (3408) 25-26	8	18,776.34
42	sp Res Rda-Cp thru (3427)40-43	3	66,245.44
76	Payroll Warrants	5	372,209.49
Total Number of Checks		663	3,225,246.43
Less Unpaid Tax Liability			1,270.32-
Net (Check Amount)			<u>3,223,976.11</u>

Includes checks for only Bank Account COUNTY

**AGENDA ITEM:** Independent Contractor Agreements

**Prepared by:** Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

**Educational Implications**

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

**Fiscal Implications**

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.



**AGENDA ITEM:** Contracts

**Prepared by:** Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date November 16, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Per Board Policy 3312 Contracts, all Contracts shall be brought before the board for approval and/or ratification.

**Educational Implications**

Per Board Policy 3312 Contracts, the Governing Board recognizes its responsibility to enter into contracts on behalf of the district for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board shall ensure that the district's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the district. To be valid or to constitute an enforceable obligation against the district, all such contracts must be approved and/or ratified by the Board.

Every contract entered into on behalf of the district shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

**Fiscal Implications**

Contracts shall be paid according to agreed upon terms noted.

**AGENDA ITEM:** Environmental Oversight Agreement – Department of Toxic Substance Control (DTSC), Shasta Elementary School Expansion  
193 Leora Court, Chico, CA 95973

---

**Prepared by:** Julia Kistle, Director Facilities & Construction

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☒ Consent

Board Date November 16, 2016

---

☐ Information Only

☐ Discussion/Action

**Background Information**

The Chico Unified School District acquired the property at 193 Leora Court, Chico, CA to provide additional land for the expansion of the Shasta Elementary School campus. Staff has followed the step-by-step process required by the California Department of Education to gain Site Approval. Part of the process requires the District to receive a “no further action” letter from the Department of Toxic Substance Control (DTSC). The first step of DTSC review is the Phase 1 Environmental Site Assessment (ESA). In the case of Leora Court property, as you are aware, the ESA identified recognized the likely presence of hazardous materials on the site. The assessment findings for the property indicate that lead, arsenic; organochlorine pesticides and dioxin and furan congeners exceed screening values and will require mitigation to accommodate unrestricted land use for future expansion of Shasta Elementary School.

The next step in the process was to develop of a Preliminary Environmental Assessment (PEA) which has now been completed and approved by DTSC. The final step will be to implement the remediation of the site (remove contaminated dirt and dispose of properly). DTSC charges the District for the services involved with environmental oversight related to these processes and verification of the remediation of the site. The attached agreement is required between the District and DTSC in order to complete the final step of the process. An estimate of the related fees for DTSC services is \$52,989.00 as detailed in Exhibit F of the agreement.

**Fiscal Implications**

The fees for DTSC services will be funded with Developer Fees.

**Recommendation**

It is recommended that the Board of Education authorize the Superintendent of designee to enter the Environmental Oversight Agreement attached.



**AGENDA ITEM:** Notice of Completion for Multiple Site Lighting Improvement Projects

**Prepared by:** Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date November 7, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

The project was successfully completed on November 4, 2016.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project was funded by Proposition 39 funds.

**Additional Information**

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

**Recommendation**

It is requested that the Board of Education authorize the Superintendent or designee to approve and execute the Notice of Completion for the Multiple Site Lighting Improvement Projects.

WHEN RECORDED MAIL TO:  
Kelly Staley  
Superintendent  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # n/a  
DSA APPL NO. n/a  
PROJECT NO. Prop. 39

**NOTICE OF COMPLETION**

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **November 4, 2016** and accepted by the Chico Unified School District on **November 16, 2016.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Multiple Site Lighting Improvement Projects FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is  
**United Building Contractors, Inc., 275 Fairchild Ave, Ste. 106, Chico, CA 95927**
8. The street address of said property is:
  1. Parkview Elementary School, Chico, CA 95928
  2. Little Chico Creek: 2090 Amanda Way, Chico, CA 95928
  3. Marsh Jr. High: 2253 Humboldt Road, Chico, CA 95928
  4. Marigold Elementary: 2446 Marigold Avenue, Chico, CA 95926
  5. Loma Vista: 2404 Marigold Avenue, Chico, CA 95926
  6. Pleasant Valley High: 1475 East Avenue, Chico, CA 95926
  7. Neal Dow Elementary: 1420 Neal Dow, Chico, CA 95926
  8. McManus Elementary: 988 East Avenue, Chico, CA 95926
  9. Fair View High: 290 East Avenue, Chico, CA 95926
  10. Shasta Elementary: 169 Leora Court, Chico, CA 95973
  11. Chico High: 901 Esplanade, Chico, CA 95926
  12. Rosedale Elementary: 100 Oak Street, Chico, CA 95928
  13. District Office: 1163 East Seventh Street, Chico, CA 95928
  14. Chapman Elementary: 1071 East 16<sup>th</sup> Street, Chico, CA 95928
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBER(s):**

- |                                |   |
|--------------------------------|---|
| 1. Parkview Elementary School: | 002-040-009-000                                   |
| 2. Little Chico Creek:         | 002-110-081-000                                   |
| 3. Marsh Jr. High:             | 002-180-090-000                                   |
| 4. Marigold Elementary:        | 015-500-018-000, 015-500-017-000                  |
| 5. Loma Vista:                 | 015-500-018-000                                   |
| 6. Pleasant Valley High:       | 015-490-001-000                                   |
| 7. Neal Dow Elementary:        | 045-150-023-000, 045-150-058-000, 045-480-044-000 |
| 8. McManus Elementary:         | 015-230-028-000, 015-230-029-000                  |
| 9. Fair View High:             | 006-060-026-000                                   |



10. Shasta Elementary:	006-220-009-000, 006-840-004-000
11. Chico High:	003-177-001-000, 003-175-004-000, 003-180-014-000, 003-180-017-000
12. Rosedale Elementary:	043-682-001-000
13. District Office:	004-412-001-000
14. Chapman Elementary:	005-540-003-000

Date: \_\_\_\_\_ Signature of Owner or agent of owner \_\_\_\_\_  
Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_, Chico, CA  
Date and Place  
Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District

CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

DATE: November 16, 2016  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

**Probationary/Permanent Appointments – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
VanWert, Sarah	Special Education	11/14/16	1.0 FTE Probationary 1

**Temporary Appointments – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Quok, Kalyn	Elementary	11/08/16	.65 FTE

**Leave Requests – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Bertrams, Elizabeth	Secondary	12/5/16-3/23/17	1.0 FTE Child Bonding Leave
Derry, Alyeska	Speech	11/30/16-2/22/17	1.0 FTE Child Bonding Leave
Hartman, Jill	Elementary	11/28/16-6/7/17	1.0 FTE Family Illness Leave
Leffler, Danielle	Secondary	12/1/16-1/6/17	0.6 FTE Child Bonding Leave
McWilliams, Cari	Special Education	11/1/16-6/7/17	0.2 FTE Child Care Leave
Newman, Rebekah	Special Education	1/9/17-6/7/17	0.5 FTE Child Care Leave
Winslow, Melanie	Elementary	1/9/17-6/7/17	0.2 FTE Child Care Leave

**Resignations/Retirements – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Childs, Jennifer	Special Education	11/9/16	Resignation
Jones, Todd	Secondary	1/10/17	Retirement
White, Clifford	Elementary	12/31/16	Resignation

**Status Changes – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Comment</u>
Borello, Erica	Elementary	1.0 FTE Temporary position changed to Probationary 1
Mathrole, Robert	Secondary	0.4 FTE Temporary position changed to Probationary 1
Taylor, Larry	Secondary	0.2 FTE Temporary position changed to Probationary 2



CHICO UNIFIED SCHOOL DISTRICT  
1163 E. 7<sup>th</sup> STREET  
CHICO, CA 95928-5999

DATE: November 16, 2016

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

**ACTION**

NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
<b>APPOINTMENT</b>			
Belcher, Brenda	LT Sr Custodian/Loma Vista/8.0	10/10/2016-11/20/2016	During Absence of Incumbent
Campbell, Jennifer	IA-Special Education/Hooker Oak/5.0	10/6/2016	Vacated Position
Carey, Sam	School Bus Driver-Type 1/Transportation/6.0	10/17/2016	Existing Position
Covarrubias, Jose	Stock Clerk/Warehouse/8.0	11/1/2016	Vacated Position
Cuevas, Aften	LT Cafeteria Assistant/Chapman/2.0	8/18/2016-2/28/2017	During Absence of Incumbent
Dawkins, Kimberly	IA-Special Education/PVHS/5.0	10/17/2016	Vacated Position
Dunn, Caitlin	LT IPS-Classroom/Hooker Oak/5.5	10/10/2016-2/18/2017	During Absence of Incumbent
Enright, Brian	Maintenance Worker/M & O/8.0	10/24/2016	Vacated Position
Ferris, Mary	Sr Library Media Assistant/PVHS/1.2	10/26/2016	New Position
Gampel, Lisa	Office Asst Elementary Attendance/LCC/5.5	10/31/2016	Vacated Position
Gess, Wade	IA-Special Education/BJHS/5.0	10/6/2016	Vacated Position
Helvey, Tracy	Parent Classroom Aide-Restr/LCC/2.0	10/24/2016	Vacated Position
Leone, Kimberly	School Bus Driver-Type 1/Transportation/5.9	10/17/2016	Existing Position
Lessenger, Ova	IPS-Classroom/Emma Wilson/6.0	10/10/2016	Vacated Position
Martin, Kasey	Elementary Guidance Spec/McManus/1.5	10/24/2016	Vacated Position
Martin, Kasey	Elementary Guidance Spec/Marigold/3.0	10/31/2016	Vacated Position
Reise, Marcy	Campus Supervisor/CJHS/1.0	10/14/2016	Vacated Position
Rosales, Lidia	School Bus Driver-Type 1/Transportation/6.4	10/17/2016	Existing Position
Trotter, Penny	School Bus Driver-Type 1/Transportation/6.2	10/17/2016	Existing Position
<b>RECLASSIFICATION</b>			
Koll, David	Executive Director-Human Resources/ Human Resources/8.0	11/1/2016	Existing Position
<b>RE-EMPLOYMENT</b>			
Cheal, Jyl	Licensed Vocational Nurse/Loma Vista/6.0 & .5	10/18/2016	Vacated Positions
<b>VOLUNTARY DEMOTION</b>			
Decker, Tamala	Custodian/PVHS/8.0	10/31/2016	Vacated Position

**LEAVE OF ABSENCE**

Besson, Kasey	Cafeteria Assistant/Hooker Oak/2.0	9/26/2016- 12/22/2016	Per CBA 5.11
Klingener, Sarah	IPS-Healthcare/PVHS/3.5 & 3.5	7/1/2016- 11/15/2016	Per CBA 5.1
Leach, Ashlee	Cafeteria Assistant/Rosedale/2.5	9/22/2016- 12/22/2016	Per CBA 5.11
Sloan, Douglas	Sr Custodian/Parkview/1.6	10/14/2016- 1/13/2017	Part-time per CBA 5.12

**RESIGNATION/TERMINATION**

Brasier, Patricia	Transportation Special Ed Aide/ Transportation/7.6	11/25/2016	PERS Retirement
Cheal, Jyl	Licensed Vocational Nurse/Loma Vista/6.0 & .5	9/30/2016	39-Mo Re-employ List
Dawkins, Kimberly	IA-Special Education/PVHS/5.0	10/23/2016	Voluntary Resignation
Empl #14319		11/3/2016	Released During Probation
Falkenstein, Christopher	Campus Supervisor/CHS/1.0	11/17/2016	Voluntary Resignation
Gaffney, Amy	Cafeteria Assistant/MJHS/2.8	10/31/2016	Voluntary Resignation
Whitman-Hall, Brittany	IPS-Classroom/Loma Vista/6.0	11/10/2016	Voluntary Resignation

**RESIGNED ONLY POSITION LISTED**

Covarrubias, Jose	Delivery Worker/Warehouse/8.0	10/31/2016	Voluntary Resignation
Decker, Tamala	School Bus Driver-Type 2/Transportation/7.6	10/30/2016	Voluntary Demotion
Gampel, Lisa	Office Asst Elementary Attendance/Citrus/4.0	10/30/2016	Increase in Hours
Lessenger, Ova	IPS-Classroom/Emma Wilson/4.0	10/9/2016	Increase in Hours



**AGENDA ITEM:**     Update from Attendees of the October 2016 California STEM Symposium

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**Prepared by:**     Michael Morris, Director

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☐ Consent

Board Date   November 16, 2016

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☒ Information Only

☐ Discussion/Action

**Background Information**

This agenda item is a brief update to the board from attendees of the October 2016 California STEM (Science, Technology, Engineering and Mathematics) Symposium held in Anaheim, CA. The symposium has become the largest annual gathering of STEM educators and STEM advocates in California. K-12 STEM education encompasses the processes of critical thinking, analysis, and collaboration in which students integrate the processes and concepts in real world contexts of science, technology, engineering, and mathematics, fostering the development of STEM skills and competencies for college, career, and life.

**Educational Implications**

Symposium attendees share information, strategies and resources for moving STEM education forward in Chico Unified. Through STEM education, students learn to become problem solvers, innovators, creators, and collaborators and increase their options for careers such as engineers, scientists, and innovators.

**Fiscal Implications**

Educator Effectiveness funds were used to pay for certificated attendees. District unrestricted funds were used to support the attending Board of Education members.

**AGENDA ITEM:** CUSD and California Department of Education Preschool 2017-18  
Continued Funding Application

**Prepared by:** Ted Sullivan, Director

☐ Consent

Board Date November 16, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

Chico Unified School District (CUSD) is currently under contract with California Department of Education (CDE) to operate three preschools through a grant that has been awarded with California State Preschool Program Expansion Funds. One requirement of this program is to obtain School Board approval that allows CUSD to apply for continued funding. This application is due by December 1, 2016.

This agenda item is the official request for Board approval to authorize CUSD to submit the Fiscal Year 2017-2018 Continued Funding Application in order to continue our contract with the State to operate three preschools.

**Educational Implications**

Part of the requirement of working with the State to operate the preschools is to verify our School Board awareness and approval.

**Fiscal Implications**

There is zero cost to enter into the agreement with the State to Operate State-funded preschools.



**AGENDA ITEM:** College Readiness Block Grant Expenditure Plan

**Prepared by:** John Bohannon, Director

☐ Consent

Board Date Nov. 16, 2016

☒ Information Only

☐ Discussion/Action

### **Background Information**

As a condition of receiving a one-time state allocation from the College Readiness Block Grant, the district must develop and adopt an expenditure plan prior to January 1, 2017. This one-time funding in the amount of \$223,084 is to be spent over a three-year period, starting with the 2016-17 year and ending with the 2018-19 year. The plan must be explained in a public meeting of the governing board and adopted at a subsequent board meeting. Also required is the submission of a report to the California Department of Education on how the district will measure the impact of the funds received. We will measure the impact via monitoring a-g, AP and IB enrollment, college and university acceptance rates and increased percentage of students considered college ready.

The grant, which is available for expenditure through the 2018–19 fiscal year, comes from a \$200 million College Readiness Block Grant (CRBG) program administered by the California Department of Education (CDE) and approved by the Governor and the Legislature.

The grants were established to increase the number of students who enroll in institutions of higher education and complete an undergraduate degree in four years, with a special emphasis on helping English learners, economically disadvantaged students, and foster youth.

### **Educational Implications**

These funds will help increase options and enhance chances of success for students by improving their readiness for college. Targeted groups as well as the student population in general will experience an increase in enrollment in college preparation courses and in readiness for college.

### **Fiscal Implications**

This one-time state allocation of \$223,084 does not impact the general fund.

### Proposed Expenditure Plan - College Readiness Block Grant Monies

Area of Expenditure	Example Expenditures	%	Aligned with LCAP Goal
Increase counseling services to pupils and their families regarding college admission requirements and financial aid programs.	<ul style="list-style-type: none"> <li>• Parent - Student 4 yr, planning</li> <li>• Freshman transition plans</li> <li>• Evening parent meetings</li> <li>• Meet with incoming 8<sup>th</sup> graders</li> <li>• Comprehensive advising plans to support pupil completion of A–G course requirements.</li> </ul>	52%	3, 4
Subsidize costs associated with Test administration	<ul style="list-style-type: none"> <li>• Provide subsidies to unduplicated pupils to pay fees for taking advanced placement and/or IB exams.</li> <li>• Pay PSAT testing fees for all students at one grade level in high school.</li> </ul>	34%	3
Provide supportive Test environment	<ul style="list-style-type: none"> <li>• Purchase materials that support college readiness, including materials that support high performance on assessments required for admittance to a postsecondary educational institution.</li> </ul>		1
ERWC and AP materials	<ul style="list-style-type: none"> <li>• Purchase core curriculum materials for Expository Reading and Writing Course, AP courses, and other a-g courses which support college readiness.</li> </ul>	12%	1,3
College readiness programs (e.g. AVID)	<ul style="list-style-type: none"> <li>• Pay AVID annual fees (PV) and research AVID and other readiness programs (CHS)</li> </ul>	2%	3,5



**AGENDA ITEM:**     Preauthorization for Bid Approval DROPS Grant East and West Projects

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**Prepared by:**     Julia Kistle, Director Facilities & Construction

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☐ Consent

Board Date   November 16, 2016

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☐ Information Only

☒ Discussion/Action

**Background Information**

On May 29, 2015, the California State Water Board announced that the Chico Unified School District was awarded a \$445,220 Drought Response Outreach Programs for Schools (DROPS) Grant. The Board authorized Melton Design to produce construction drawings on April 20, 2016.

Utilizing this grant, CUSD will be constructing "Low Impact Development" (LID) at 9 sites, grouped together by location creating East and West projects. Our primary goal will be to reduce pollutants entering receiving waters (including groundwater) while preserving each sites predevelopment hydrology. In other words, storm water will be diverted from roof downspouts to storm drain systems and be kept onsite flowing to permeable surfaces or natural bio landscape similar to the hydrology that existed on the site prior to development.

On November 8, 2016 the projects were placed out for bid. Informal bids are due Thursday, Friday, November 18<sup>th</sup> at 2:00 pm.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project is funded through the DROPS grant.

**Recommendation**

It is recommended that the Board of Education preauthorize the Superintendent or designee to enter into an agreement with the lowest responsive bidder(s) for the DROPS East and West Grant Projects not to exceed \$245,700dollars combined.



**AGENDA ITEM:**      Approval of a Variable Term Waiver Request for an Early Childhood Special Education Credential for Gale Deome.

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**Prepared by:**      Jim Hanlon, Assistant Superintendent, Human Resources

☐ Consent

Board Date November 16, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

Request approval of a Variable Term Waiver for an Early Childhood Special Education credential, to cover the assignment of certificated employee Gale Deome in the position of SDC-SH Preschool teacher for the 2016/17 school year beginning on November 17, 2016.

**Educational Implications**

Approval of the Waiver will allow Gale Deome to teach while completing requirements for the credential.



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

CTC Use Only

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

10.3.1.  
Page 2 of 9

CTC Use Only	
W	Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent** waivers only.

<b>1. EMPLOYING AGENCY</b> (include mailing address) Chico Unified School District 1163 . 7th St., Chico, CA 95928  NPS/NPA (list county code _____)	County/District CDS Code 04-61424	Contact Person: Heather Deaver  Telephone #: 530-891-3000  Email: <a href="mailto:hdeaver@chicousd.org">hdeaver@chicousd.org</a>
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### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

*All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.*

Full Legal Name Gale Denise Deome

First

Middle

Last

Former Name(s) \_\_\_\_\_ Birth Date 9/13/

Applicant's Mailing Address \_\_\_\_\_  
Chico, CA 95928

Phone# \_\_\_\_\_ Email [gdeome@chicousd.org](mailto:gdeome@chicousd.org)

Waiver Title Ed Specialist: Early Childhood Special Education

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Preschool SDC Class

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position? ☐ Yes ☒ No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) .5 FTE
- Is this a subsequent waiver? (see #9 for additional information) ☐ Yes ☒ No



### 3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: 44265

### 4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 11/21/2016 to 6/07/2017

Ending date of school term, track, or year: 6/07/2017

### 5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

#### a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Special Education        | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals     | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input type="checkbox"/> Attended job fairs in California        | <input checked="" type="checkbox"/> Internet                        |
| <input type="checkbox"/> Attended recruitment out-of-state       |   |

Other \_\_\_\_\_

#### c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Special Education Moderate/Severe Education Specialist Credential for working with students ages 3 to 22 years of age with disabilities. The credential program includes intensive coursework in early childhood development, curriculum and instruction, behavioral management, and the characteristic of disabilities. Her undergraduate work provided her coursework in early liberal studies, childhood psychology, and curriculum and instruction. She completed the requirements leading to a BA degree in Liberal Studies. Gale has recently completed course work for receiving her mod/severe and multiple subject's credentials. These experiences provided her to work with a wide range of students with mod/severe disabilities. Specific areas of training/professional development specific to working with preschool students includes: picture exchange communication systems, behavior training (BSP), Autism Certification and Evidence Based Practice training for students on the autism spectrum. Her professional preparation including her undergraduate and graduate work, public school student teaching experiences, and professional development are outstanding and meet the requirements to be an effective preschool teacher.



6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:

10.3.1.

Page 4 of 9

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input type="checkbox"/> Teacher of English Learner Students                           |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- ☐ Distributed job announcements
- ☐ Contacted IHE placement centers
- ☐ Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- ☐ Advertised in local/national newspaper
- ☐ Attended job fairs in California
- ☐ Attended recruitment out-of-state
- ☐ Advertised in professional journals

Other \_\_\_\_\_

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- \_\_\_\_\_ Applicant(s) withdrew
- \_\_\_\_\_ Candidate(s) declined job offer
- \_\_\_\_\_ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

10.3.1.

Page 5 of 9

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Early Childhood Special Education	June 2019

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Aaron Sauberan Position Assistant Principal

9. SUBSEQUENT WAIVER REQUESTS

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

☒ Yes ☐ No ☐ Not applicable (program completion is not a requirement)



# 11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.

10.3.1.

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Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-re-elected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

☐ Yes

☒ No



b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

☐ Yes

☒ No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

☐ Yes

☒ No

d. Are any criminal charges currently pending against you?

☐ Yes

☒ No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovod, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes

☒ No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

☐ Yes

☒ No

**12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

☒ I agree

**13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

- ☐ **Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

- ☐ **County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #14 below, the person signing verifies that there were no objections to this waiver request.



**14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

Gale Denise Deome

Signature of Applicant  
(Sign full legal name as listed in #2)

11-1-2016

Date

**15. EMPLOYING AGENCY CERTIFICATION** *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature: \_\_\_\_\_

Title: Assistant Superintendent, Human Resources

Date: 11/17/2016



**AGENDA ITEM:** Setting Date of Annual Organizational Board Meeting

**Prepared by:** Kelly Staley, Superintendent

☐ Consent

Board Date November 16, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

Ed Code requires that the governing board of each school district hold an annual organizational meeting. The meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at the election takes office. The date and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the date and time selected.

**Education Implications**

None

**Fiscal Implications**

None



**Tim Taylor**  
Superintendent  
ttaylor@bcoe.org

**Mia Osborne-Ng**  
Sr. Executive Assistant  
mng@bcoe.org

#### Board of Education

Amy Christianson  
Howard Ferguson  
Ryne Johnson  
Jeannine MacKay  
Brenda J. McLaughlin  
Roger Steel  
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An Equal Opportunity  
Employer

10.4.1.

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**TO:** District Superintendent's Secretaries

**FROM:** Mia Osborne-Ng, Sr. Executive Assistant to  
Tim Taylor, County Superintendent  
Butte County Office of Education

**DATE:** October 11, 2016

**SUBJECT:** Date of Annual Organizational Board Meeting

**Education Code § 35143** *The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.*

**Education Code § 72000(c)(2)(A)** *makes the same provision for a community college district.*

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. So indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Tim Taylor, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to **§ 35143** and **§ 72000(c)(2)(A)** of the **Education Code** the

Governing Board of the Chico Unified School

District, at its meeting on November 16, 2016, has selected

December 14, 2016, as the date of the annual organizational meeting of said board.

The meeting will be held at Marsh Jr. High School, Multi-Purpose Bldg  
beginning at 6:00 p.m.

\_\_\_\_\_  
Secretary/Clerk

\_\_\_\_\_  
Date

**"WHERE CHILDREN COME FIRST"**

SF 1 / October 11, 2016



**PROPOSED AGENDA ITEM:** First Reading of Board Policy Adoptions/Updates

**Prepared by:** Administration

☐ Consent

Board Date November 16, 2016

☒ Information Only

☐ Discussion/Action

**Background Information**

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.